



**Office Address:**  
 Hexham Auction Mart  
 Tyne Green, Hexham  
 Northumberland  
 NE46 3SG

**Show Field Address:**  
 Bywell  
 Near Stocksfield  
 Northumberland  
 NE43 7AB

01434 604216 (office)  
 07526304712 (mobile)  
 info@northcountyshow.co.uk

## Application for Catering Site

Northumberland County Show Saturday 25<sup>th</sup> May 2024  
 (Closing date for applications 1<sup>st</sup> March and is for a single year only)

Trading Name:\* .....

Contact Name: .....

Address: .....

.....

Postcode: .....

Telephone:\* .....

Mobile: .....

Website:\* .....

Email:\* .....

**FOR OFFICE USE ONLY**

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Received date: .....

Invoice Number: .....

Tickets Allocation: .....

Extra: .....

Advertising: Yes / No

Sponsor: Yes / No

Voucher: Yes / No

Electricity: Yes / No

Location:

- Please tick if address is different from previous years
- Please indicate if you have catered at the show previously

**All information will be printed in show guide unless requested otherwise.**

**Please provide a brief description of your Business / Foods and a summary menu to be served (please attach menu with prices and photos of unit).**

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**Tender Details** (please supply the following details)

Qty	Description	Area (meters)
<input type="checkbox"/>	<p><b>Size of area required</b> for catering unit.</p> <p>Please specify the size of plot that you require in meters, it is important to note that support vehicles may not be parked adjacent to your catering van. If it is imperative that your support vehicle is next to your van, you must specify your total area size including any support vehicles.</p>	<div style="border: 2px solid black; width: 100%; height: 60px; margin-bottom: 10px;"></div> <div style="border: 2px solid black; width: 100%; height: 25px; display: flex; align-items: center; justify-content: center;"> <span style="font-size: 1.2em; font-weight: bold;">£</span> </div>
<p><b>My tender for the site(s) is</b> .....</p>		



Contact us :

01434 604216 (office)

accounts@northcountyshow.co.uk

You will be allocated 5 passes for your staff (2/3 for small units); if you require more passes these must be purchased along with any other extras required. Please select these below, the cost of any extras is in addition to your tender price.

(Please refer to section 7 of Regulations for Catering Site)

Extras				
<input checked="" type="checkbox"/>	Description	Cost	Unit	Quantity Required
<input type="checkbox"/>	Additional Staff Tickets (see Catering info pack for ticket allocation)	£12	Per ticket	
<input type="checkbox"/>	Additional Tables 6 ft	£10	Per table.	
<input type="checkbox"/>	Showground Banner Advertising	£50	Per banner	
<input type="checkbox"/>	Membership of Tynedale Agricultural Society <b>Child</b>	£10	Per membership (Aged over 4 and under 16).	
<input type="checkbox"/>	Membership of Tynedale Agricultural Society <b>Adult</b>	£30	Per membership	
<input type="checkbox"/>	Overnight Caravan Parking	£25	Per caravan. Please specify slots required and in ( ) number of persons staying on site.	( )

**Electricity** (please complete below) All electricity must be booked in advance – **cancellation after 1<sup>st</sup> May will not be refunded**, changes after 1<sup>st</sup> May will incur an extra charge of £50 if the hire company can accommodate.

- 13 amp socket (max load 4KW) - £195
- 16 amp socket (Ceeform socket) - £195
- 32 amp socket (Ceeform socket) - £230

**Extras:** Advertising, Sponsorship and Marketing opportunities are available, please see additional information supplied

There will be **28 positions available for tender** at the site at Bywell this year. Tenders will be assessed on the type of food, sustainability of products, size and nature of unit, environmental impact, prices charged to customers and price tendered. **Water on site will be tested and should be suitable for drinking.**

All tenders will be informed in writing as to whether they have been successful, as soon as possible following the closing date. Payment will then be due by 1<sup>st</sup> April 2024.

Catering units are responsible for ensuring the arrangement of any necessary insurance and compliance with all relevant health and safety legislation and UK Food Safety Law/ relevant EU Standards. Please refer to <http://www.food.gov.uk/enforcement/regulation/> [www.hse.gov.uk/catering](http://www.hse.gov.uk/catering). Please ensure you complete a risk assessment and Fire Risk assessment with your application and provide relevant hygiene certificates for your units.

Tynedale Agricultural Society / Northumberland County Show reserve the right to refuse applications considered unsuitable to their aims and objectives. In line with the ethos of the show preference will be given to local businesses. Responsibility for the arrangement of any necessary insurance rests with the exhibitors. Before signing this application form, you should carefully read the terms and conditions included with this agreement.

I/We hereby apply for a Catering Site at the Northumberland County Show and agree to abide by the Society's Regulations, safety requirements and conditions.

**GDPR:** By signing this Trade stand form, exhibitors accept that we will share their data and any photographs. This data will be published in our Show Guide and on the Society website and social media sites, and be given to local press with regards to any advertising. Exhibitors do have the right to withdraw consent at any time by contacting the show secretary.

Signed:

Date:

**Closing date for applications is 1<sup>st</sup> March** – please complete and return to: The Secretary, Northumberland County Show, Hexham Auction Mart, Tyne Green, Hexham, Northumberland, NE46 3SG or email to: [accounts@northcountyshow.co.uk](mailto:accounts@northcountyshow.co.uk)