

**Office Address:**

Hexham Auction Mart  
Tyne Green, Hexham  
Northumberland  
NE46 3SG

**Show Field Address:**

Bywell  
Near Stocksfield  
Northumberland  
NE43 7AB

01434 604216 (office)

accounts@northcountyshow.co.uk

## Trade Stand Information Pack

### Saturday 25<sup>th</sup> May 2024

held at Bywell, near Stocksfield, NE43 7AB

Northumberland County Show is a traditional one day agricultural show and with an average attendance of 27,000 and is considered to be one of the best in the country. It retains strong links with agriculture and develops relationships between town and country. A wide range of entertainment and displays are offered and our livestock classes are a very important feature of the day. With all the other attractions it guarantees there is something for everyone attending the show and, for traders and advertisers, provides an excellent market place for the promotion and sale of a wide variety of goods to the rural community and general public.

This pack contains all of the information you require for booking trade and advertising space at this year's Northumberland County Show to be held at Bywell, near Stocksfield.

**Closing date for trade stands is the 25th April, successful applicants will be invoiced and all fees must be paid by 1<sup>st</sup> May.**

Bookings made within four weeks of the show will only be processed if accompanied by full payment.

Please read the Information Pack **and Section 4 of the Terms and Conditions carefully.**

Health and Safety is very important to us, therefore all stands **MUST** be set up by 8.30am Saturday 25<sup>th</sup> May Show Day, we prefer larger trade stands be set up by the evening the day before the show. **Outdoor stands can be set up from 9am on Monday 19<sup>th</sup> May**, or earlier by prior agreement. For greater security and to prevent delays entering the showground, please ensure that your vehicle pass is clearly on display and all occupants have tickets and wrist bands which can be bought in advance. **All** vehicles entering the showground must have a vehicle pass.

**Outdoor Cubicle trade stand** – are areas on grass with smart continuous cover provided usually a row of 8 to 12; flooring and a banner rail can be provided at an additional cost.

**Main Arena Premium Blocks and Main Arena Facing Rows** – next to the busy Main Arena

**Outdoor trade stand** areas are on grass with no cover provided. You may provide your own marquee or trailer for these areas. Trade stands must not be sublet. **IMPORTANT** – Please note that it is a condition of our event safety plan that no naked flames are permitted within any marquee/cubicle/gazebo e.g. gas appliances, candles, spirit burners.

**Minimum Sizes** – for 6 m depth is 3 m frontage; for 12 m depth is 6 m frontage. Corner sites - minimum frontage of 6m @ 6 m depth and 12 m @ 12 m depth will apply. Preference will be given to sponsors for corner and entrance sites.



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**Shopping marquee** is within a marquee provided by the Show and incorporates local craft traders. Priority will be given to sponsors for prime positions. Spaces allocated on the perimeter or centre of the marquee.

**Taste of the North marquee** is provided by the show to offer positions to local food and drink producers. Stands are available in a 2m and a 4m space, tables provided.

**Creative North marquee** is a marquee provided by the show to showcase local traditional crafts and artist with live demonstrations. Tables provided.

## Closing dates for all trade stand applications:

# 25th April 2024

Deadline for Show Guide advertising is **25<sup>th</sup> April 2024**

Please Note: It is recommended that you return your booking form well before the closing date  
The show is often fully booked early in the New Year.

## Overview

The trade stand options available at the Northumberland County Show are:

Description	Stand Depth (m)	Frontage Cost per m
Outdoor Trade Stand (Min. frontage charge and corner rates apply)	6 m	£33
Outdoor Trade Stand (Min. frontage charge and corner rates apply)	12 m	£43
Outdoor Cubicle Trade Stand	3 m x 3m	£250
Main Arena Facing Stands	12 m	£80
Premium Main Arena Blocks	15 m	£90
Shopping Marquee Perimeter Stands	3 m width	£150
Shopping Marquee Centre Stands	2m /4 m width	£90 /£170 per stand
Taste of the North Large Stand	4m	£150
Taste of the North Small Stand	2m	£90
Creative North Stand	4m (Incl. demo)	£60

Extras such as electricity, tables, advertising and tickets can be purchased in addition to the standard packages.



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## Charity Discount

All Charities, must apply for a trade stand in the usual manner. You may request a discount that may be granted at the Committees discretion. This discount is only offered to ten charities each year; the Committee selects charities on individual merit, choosing different ones each year to enable as many worthy causes as possible to benefit from this discount. If you wish to be considered for a charity discount, please enclose a letter stating the method of fund-raising or promotion. Please include the registered charity number on your booking form. Only one charity will be offered an indoor shopping stand. If you are not awarded the discount your application may still be considered for a trade stand. If accepted, charities are charged £75 for a 3 metre x 6 metre outdoor trade stand; any extra space must be paid at the full rate. **Please note there must be NO raffles or tombolas.**

## Outdoor Trade Stands

The outdoor trade stands do not provide cover and are on grass:

### Outdoor Trade Stands 6m Depth (£33 per m)

(Minimum charge £118)

*Pick the frontage you desire to work out your cost*

Stand Frontage (m)	3 m	4 m	5 m	6 m	7 m	8 m	9 m	10 m	11 m	12 m	13 m	14 m	15 m	16 m	17 m	18 m	19+ m
Stand Frontage (ft)	10 ft	13 ft	16 ft	20 ft	23 ft	26 ft	30 ft	33 ft	36 ft	39 ft	43 ft	46 ft	49 ft	52 ft	56 ft	59 ft	62+ ft
Tickets Allocated	2	2	2	2	3	4	4	4	4	4	5	6	6	6	6	6	7
Vehicle Passes	1	1	1	1	2	2	2	2	2	2	3	3	3	3	3	3	4
<b>Stand Cost</b>	<b>£118</b>	<b>£132</b>	<b>£165</b>	<b>£198</b>	<b>£231</b>	<b>£264</b>	<b>£297</b>	<b>£330</b>	<b>£363</b>	<b>£396</b>	<b>£429</b>	<b>£462</b>	<b>£495</b>	<b>£528</b>	<b>£561</b>	<b>£594</b>	<b>POA</b>

**CORNER POSITIONS** – (min 6 x 6) first 6m will be charged @ £48/m subsequent frontage @ £33/m Minimum frontage 6m. Confectioners rate £50/m

### Outdoor Trade Stands 12m Depth (£43 per m)

(Minimum charge £272)

*Pick the frontage you desire to work out your cost*

Stand Frontage (m)	6 m	7 m	8 m	9 m	10 m	11 m	12 m	13 m	14 m	15 m	16 m	17 m	21 m	22 m	23 m	24 m	30+ m
Stand Frontage (ft)	20 ft	23 ft	26 ft	30 ft	33 ft	36 ft	39 ft	43 ft	46 ft	49 ft	53 ft	56 ft	70 ft	73 ft	76 ft	79 ft	100+
Tickets Allocated	4	4	4	4	4	6	8	8	8	8	8	8	10	10	10	10	15
Vehicle Passes	2	2	2	2	2	3	3	3	3	3	3	3	5	5	5	5	6
<b>Stand Cost</b>	<b>£272</b>	<b>£301</b>	<b>£344</b>	<b>£387</b>	<b>£430</b>	<b>£473</b>	<b>£516</b>	<b>£559</b>	<b>£602</b>	<b>£645</b>	<b>£688</b>	<b>£731</b>	<b>£903</b>	<b>£946</b>	<b>£989</b>	<b>£1032</b>	<b>POA</b>

**CORNER POSITIONS** – (min 12 x 12) first 12m will be charged at £60/m subsequent frontage @ £43/m. Minimum frontage 12m (sold in increments of 1 m up) Confectioners rate £65/m



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## Outdoor Cubicles

We are offering the opportunity to book outdoor cubicles on the show field. These are areas on grass with smart uniformed cover, flooring can be provide at an additional cost. Available in multiples of 3m frontages with a set depth of 3m. Larger display areas can be achieved if required, please contact the office for further details. End positions charged at a higher rate.

### Outdoor Cubicles 3m Depth

<b>Stand Frontage (m)</b>	<b>3 m</b>	<b>6 m</b>	<b>9 m</b>	<b>12+ m</b>														
<b>Stand Frontage (ft)</b>	10 ft	20 ft	30 ft	59 ft														
<b>Tickets Allocated</b>	2	3	4	6														
<b>Vehicle Passes</b>	1	1	1	1														
<b>Stand Cost</b>	£250	£490	£740	POA														

*End positions - an additional £40  
Confectioners 3 x 3 m charged £300*

## Main Arena Facing Stands

Provide premium placement on the show field and benefit from maximum footfall throughout the day.

### Main Arena Facing Stands 12m Depth (£80 per m)

*Pick the frontage you desire to work out your cost*

<b>Stand Frontage (m)</b>	<b>10 m</b>	<b>11 m</b>	<b>12 m</b>	<b>13 m</b>	<b>14 m</b>	<b>15 m</b>	<b>16 m</b>	<b>17 m</b>	<b>21 m</b>	<b>22 m</b>	<b>23 m</b>	<b>24 m</b>	<b>30+ m</b>
<b>Stand Frontage (ft)</b>	33 ft	36 ft	39 ft	43 ft	46 ft	49 ft	53 ft	56 ft	70 ft	73 ft	76 ft	79 ft	100+ ft
<b>Tickets Allocated</b>	8	8	8	8	8	8	8	8	10	10	10	10	15
<b>Vehicle Passes</b>	3	3	3	3	3	3	3	3	5	5	5	5	6
<b>Stand Cost</b>	£800	£880	£960	£1040	£1120	£1200	£1280	£1360	£1680	£1760	£1840	£1920	POA

*Any frontage sizes available*



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## Premium Main Arena Blocks

Around the main arena which provides premium placement on the showground and benefit from maximum footfall throughout the day with 3 accessible sides.

### Premium Main Arena Blocks 15m Depth (£90 per m)

*Pick the frontage you desire to work out your cost*

Stand Frontage (m)	10 m	11 m	12 m	13 m	14 m	15 m	16 m	17 m	21 m	22 m	23 m	24 m	30 m
Stand Frontage (ft)	33 ft	36 ft	39 ft	43 ft	46 ft	49 ft	53 ft	56 ft	70 ft	73 ft	76 ft	79 ft	100+ ft
Tickets Allocated	8	8	8	8	8	8	8	8	10	10	10	10	15
Vehicle Passes	3	3	3	3	3	3	3	3	5	5	5	5	6
<b>Stand Cost</b>	<b>£900</b>	<b>£990</b>	<b>£1080</b>	<b>£1170</b>	<b>£1260</b>	<b>£1350</b>	<b>£1440</b>	<b>£1530</b>	<b>£1890</b>	<b>£1980</b>	<b>£2070</b>	<b>£2160</b>	<b>£2700</b>

*Any frontage sizes available*

## Indoor Shopping Marquee

The shopping marquee incorporates craft traders, stands are either Perimeter or Centre stands.

### Indoor Stands

Stand Type	Centre Stand Small	Centre Stand large	Perimeter Stand	Perimeter Stand per additional m
Stand Frontage (m)	2 m	4 m	3 m	1 m
Tickets Allocated	2	3	2	1
Vehicle Passes	1	1	1	1
Tables Provided	1	1	1	-
<b>Stand Cost</b>	<b>£90</b>	<b>£170</b>	<b>£150</b>	<b>£45</b>

*Any frontage sizes available*

Additional 1.8m (6 ft) tables can be ordered at time of booking @ £10 per table.



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## Additional Tickets

The number of complimentary admission tickets allocated to each trader is based on the frontage purchased. It is possible to purchase additional admission tickets for staff, at a discounted rate, and vehicle passes should you need greater numbers. **Please make sure you order enough tickets and passes for staff members on your stand or they will be charged to enter the showground.** All tickets will be checked on entry and anyone without a valid ticket will be charged the full gate price of £18.00.

Description	Cost (per ticket/pass)	Notes
Admission Tickets for staff	<b>£12</b>	<i>Must be ordered at time of booking</i>

## Electricity

Description	Cost	Notes
Outdoor Electricity		<i>Single Phase 230V up to 4KW</i>
13 amp socket (Max load 4KW)	<b>£195</b>	<i>Price per socket</i>
16 amp (Ceeform socket)	<b>£195</b>	<i>Price per Ceeform socket</i>
32 amp (Ceeform socket)	<b>£230</b>	<i>Price per Ceeform Blue socket</i>
Three Phase (400/230V) 16/32/63 amp 5 pin	<b>POA</b>	<i>Price per Ceeform Red socket</i>
Indoor Electricity (Shopping / Food Marquee)	<b>£75</b>	<i>Price per 13 amp socket</i>

**As we are a green field site electricity MUST be booked in advance, with your initial application please. ANY CHANGES TO BOOKING AFTER 1st MAY WILL INCUR A £50 FEE. ANY CANCELLATION AFTER 1st MAY WILL NOT RECEIVE A REFUND. ANY NEW APPLICATIONS AFTER 1st MAY WILL BE CHARGED DOUBLE (as ANY changes incur additional charges to us from the hire company).**

Traders who have paid for electricity connections, will be contacted on arrival at the show field by the Society's qualified electrician. All connections to the stand will be checked and controlled in accordance with current Health and Safety guidelines. It is the responsibility of the Trader to ensure that their equipment complies with all electrical regulations prior to attendance at the Show.

**IMPORTANT – Please note that it is a condition of our event safety plan that no naked flames are permitted within any marquees e.g. Gas appliances, candles, spirit burners**



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## Advertising

The following advertising options are available ...

Description	Colour	Mono	Notes
Show <b>Schedule</b> Advertising			<i>The Show Guide is aimed at our visitors It is easy to read and full of information about the show, What's On during the day, competitions, Show map and Trade Stand information.</i>
Full A5 page	<b>£200</b>	<b>£100</b>	
Half A5 page	<b>£120</b>	<b>£80</b>	
Outside Back Cover	<b>£400</b>	-	
Inside Front Cover	<b>£300</b>	-	
Inside Back Cover	<b>£300</b>	-	<b>Must be booked by 17<sup>th</sup> January</b>
<b>Big TV</b>			
Prime Package	<b>£400</b>	-	This comprises of 8 x 10 second slots, made up of 4 off peak and 4 prime time slots
Standard Package	<b>£200</b>		This comprises of 4 x 10 second slots, made up of 2 off peak and 2 prime time slots
Sponsors' Package	<b>£200</b>		This specially discounted package is only available to sponsors; it comprises of 6 x 10 second slots, made up of 3 off peak and 3 prime time slot. You may purchase as many slots as you would like to increase your presence on the day.
Show Field Banner	<b>£50</b>	-	<i>Price per banner (max size 3m x 1m)</i>

A limited number of show field banners can be displayed in prime positions around the site these are extremely popular so order early to avoid disappointment. Banner positions will be allocated entirely at the discretion of the Society and will be erected by the Show Field Manager.

### BIG TV

**An exciting opportunity to enhance your exposure on the show field.**

Take advantage of our **33 sq meter** Big TV to advertize to the whole showground. Situated by the main arena this is a guaranteed way to get maximum exposure and direct shoppers to your trade stand.

## Membership of Tynedale Agricultural Society

Membership of Tynedale Agricultural Society is £30 per adult and £10 per junior (aged 6 to 16). Family Membership is now available for £70 for two adults and up to 3 children (aged 6 to 16 on day of show). Benefits include admission to Northumberland County Show, forward parking, admission to members' ringside marquee with exclusive bar and dining, deluxe toilets and the opportunity to attend the Society's AGM.



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## Setting up/Closing Times

Outdoor stands can be set up from 9am on Monday 19<sup>th</sup> May, or earlier by prior agreement. No stallholders may set-up in the hours of darkness. It is requested that trade stands on the main rows be set up by Friday evening (24<sup>th</sup> May). Indoor shopping marquee stands can be set up from 10am on Friday 24<sup>th</sup> May. Overnight security will be on site from Sunday 18<sup>th</sup> May until Sunday 26<sup>th</sup> May. However, stallholders are ultimately responsible for the security of their own valuable items.

No trade stand can move any vehicles before 6pm, any movement of a vehicle before 6pm will be stopped, the exit/entry gates on the show field will not allow any vehicle to pass before 6pm (unless in exceptional circumstances) The show ground is open to the general public from 9am until 6pm.

## Fire Safety & Risk Assessments

All trade stands are required to complete a Fire Risk Assessment and a General Risk Assessment, these can be provided with your trade stand forms to complete, Public Liability Insurance and these forms will need to be sent to the office with your trade application. No tickets will be issued unless all documentation is received.

## Booking Information

If you require any further information, wish to discuss space availability, sponsorship opportunities or advertising, please do not hesitate to contact the Show Office.

Please complete the appropriate booking form(s) enclosed (also available from our website [www.northcountyshow.co.uk](http://www.northcountyshow.co.uk)). The booking form also enables you to order additional staff admission tickets, electricity supply, tables and for payment of annual membership subscriptions.

**Closing date for trade stands is the 25th April, do not include payment with your application, successful applicants will be invoiced and all fees must be paid by 1<sup>st</sup> May.**

Etickets will be send to the email address provided. An administration fee of £1 will be charged for any tickets that are requested/required to be posted.

**Our preference for payment is to: Tynedale Agricultural Society**

BACS Sort Code 40-24-16 Account No. 21149717 (Ref: Invoice No – Trading name) or payment can be made by card, cash or cheque in the office. (Card payments over the phone will include a 3% administration charge).

**ALL FEES MUST BE FULLY PAID BY 1<sup>st</sup> May.**





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## Tynedale Agricultural Society - **TERMS & CONDITIONS**

### 1. **Reduction in Single Use Plastic and Waste**

The Society are working towards reducing single use plastic and our waste. Please, where possible, do not bring single use plastic to the show eg: carrier bags, water bottles. All waste, wrapping and packaging you have you **must** take home with you. There will be a charge for any waste traders leave or put in our bins of £50. If this is not adhered to in 2024 the show will consider adding a £50 refundable charge in 2025 to invoices.

### 2. **APPLICATION FOR SPACE / Trade Stand Allocation**

All applications shall be submitted on the appropriate booking form and applications submitted in any other way will not be acceptable. The application form must be signed by the Trader (or their representative), and the signature on the forms shall be deemed to be the acceptance by the Trader of these rules and regulations and their agreement to be bound thereby.

### 3. **PASSES**

Vehicle pass(es), site plan, and admission tickets will be sent to the email address given on your booking form, postal tickets approximately 2 weeks before the show

### 4. **OBSERVANCE OF REGULATIONS**

All Traders, their contractors and employees, while on the Showground, shall be subject to the rules and regulations of the Society, as interpreted by the Society, and the stewards and officials appointed by them.

### 5. **WITHDRAWAL OR CANCELLATION OF SPACE RESERVED**

- **Your booking is confirmed when an invoice is sent and payment is received.**

A refund of 75% will be allowed for cancellations before 1<sup>st</sup> February.

- 50% will be refunded for cancellations received between 1<sup>st</sup> February and 30<sup>th</sup> April
- **No refunds** will be made for cancellations in May. Where a trader withdraws from the show or cancels, the space reserved for them for any reason, all fees will be forfeited and the Society reserves the right to re-let the space. **All cancellations to be made in writing to the Show Secretary.**

**Traders are reminded that they **MUST PAY THEIR SITE FEES BY 1<sup>st</sup> APRIL** late payment of invoices may be subject to a surcharge of £20.00. Non-payment by 1<sup>st</sup> April will be regarded as withdrawal or cancellation on their part and the site re-let.**

### 6. **HEALTH AND SAFETY REGULATIONS**

Our Event Safety Plan and Risk Assessments will be available on the day in the Secretary's Office and our Event Safety Officer will be in attendance during the event to monitor compliance with our Event Safety Plan. Our stewards and any attending emergency services will direct, assist and pass on relevant emergency information where required. All Traders will be expected to comply with any safety instructions provided to them by the Society or persons acting on our behalf. Traders must be conversant with and comply with all current Health and Safety regulations, including CDM, particularly with respect to their equipment and public safety. **A relevant Risk Assessment & Fire Risk Assessment MUST be completed, dated and signed and returned to the Show Office with payment.** Where appropriate a copy of the Health and Hygiene Certificate must be supplied. **Foodstuffs and / or drinks may only be provided for immediate consumption within stands for hospitality purposes.** No food or drink may be sold to the general public which is intended for immediate consumption. Intoxicating liquor may not be sold without prior permission. The show will obtain such licence/temporary events notice as may be needed for the sale or supply of intoxicating liquor.

**No glass bottles are allowed on the show field. FIRE SAFETY**– Please note that it is a condition of our event safety plan that no naked flames are permitted within any marquees, gazebos or units e.g. Gas appliances, candles, spirit burners. Please ensure you complete a **FIRE RISK ASSESSMENT** with your application.

### 7. **TIMES OF OPENING**

All trade stands must be open and staffed throughout the time the Show is open to the public - **9am to 6pm.** – **Traders must not move vehicles or dismantle their stand before 6pm. NO VEHICLES will be allowed to move on the show field before 6pm, any vehicle moving on the field before this time will be stopped.**

### 8. **ALLOCATION OF SITES**

The allocation of sites and positioning of trade stand space will be entirely at the discretion of the Society, although every endeavour will be made to meet any request made by a Trader regarding the position of their stand. Regular traders will be given priority when stand space is allocated, but this does **not** guarantee you will automatically have the same position as in previous years, **sponsors will be given priority.** If you would like more information regarding sponsorship arrangements, please contact the show office.

**One** ice cream vendor will be granted permission to have a stand, the fee will be £300. Applications from new traders will be considered for suitability as every effort is made to ensure an even distribution of stands on the showground to the benefit of all concerned.

- (a) Boundaries of sites will be marked and in no circumstances will traders be allowed to occupy a larger space than that allocated to them.
- (b) The trader will be responsible for all damage to their area by them or their servants or agents, and hereby undertakes to make good any such damage.
- (c) It is the responsibility of stand holders to clear all litter from their pitch throughout the day and at the close of show, and take it away for disposal. **For 2023 additional charge will be made of £50 when rubbish has to be cleared by show contractors, this will be strictly met.**
- (d) **Vehicles must be off the showground by 8.30 am** on show day and parked in the trade stand car park nearby.



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(e) All trade stands (indoor /food/ and outdoor) must complete a risk assessment and have a copy of their current liability insurance, these must be sent to the office before tickets are issued, they must be available for inspection on the day on your stand.

**9. ELECTRICITY**

An official showground contractor will provide electricity for food traders. Please reserve this on the enclosed booking form and note the price. Additional fees will apply for any changes or late bookings after 1<sup>st</sup> May.

**10. TRADING STANDARDS**

The stewards and officials shall have power to remove from the Showground, any trader or itinerant vendor whose articles are not in accordance with the description given on the application form or the standards that shall be determined by the stewards and officials.

**11. FIRE PROTECTION**

(a) It will be the responsibility of each trader to ensure that their Fire risk assessment is completed and risk assessment addresses fire hazards and that their own fire precautions are provided, particularly in the case where any heating or other similar appliance is used. **IMPORTANT** – Please note that it is a condition of our event safety plan that no naked flames are permitted within any marquees, gazebos or cubicles e.g. Gas appliances, candles, spirit burners.

(b) The Society reserves the right to instigate further rules and regulations in respect of fire health and safety and fire precautions, if and when necessary.

(c) In the event of a cookery theatre being held, appropriate measures will be taken in line with our H&S advisor.

**12. NOISE**

Traders must not use any loudspeaker apparatus, noisy engines or any other loud noise which may cause annoyance to adjoining exhibitors.

**13. RESPONSIBILITY OF TRADERS**

The trader will indemnify the Society in respect of all actions causes claims losses proceedings or costs incurred claimed or arising out of the use by the trader of the Showground or by their agents contractors employees licensees or other persons being present at their request or with their concurrence for the purposes of the Show. The trader shall similarly be liable for all plant equipment, vehicles, stands, animals, livestock, goods or other things of whatever kind or nature brought on to the Showground for whatever purposes and the trader shall be liable similarly for any matter arising out of the exhibition handling or housing of such exhibits and the conduct of the traders stand generally. Acceptance of this foregoing provision and the foregoing provisions generally shall be a condition precedent of entry.

**14. CANCELLATION OF SHOW**

The Society reserves the right to cancel at any time and for any reason the Northumberland County Show held annually by the Society, subject to the Society's Secretary giving at least 24 hours' notice of cancellation to the Exhibitor or Trade Stand Holder except in the case of the cancellation being due to fire, flooding, civil commotion, Act of God or riot, in which case notice given verbally or otherwise, by the Society's Secretary shall be deemed sufficient. If the Society decides to cancel the Show, the Society shall endeavour to refund. The Exhibitor or Trade Stand Holder will be repaid their entry fee, less a handling charge, and the Society will not be responsible for any financial, trading or other loss of whatever kind incurred by the Exhibitor or Trade Stand Holder. **EXHIBITORS ARE ADVISED TO CARRY THEIR OWN CANCELLATION INSURANCE.**

**Caravans are allowed but must be parked in a designated caravan area within a car park as directed by a member of show staff, there is a £20 fee, electric hook is provide at £20 per night. BBQs are not permitted at all on site; this includes behind trade stands for personal use. Any LPG heating appliances within Caravans must be subject to the necessary Gas Safety testing regime and used safely.**

**Charges:** Caravan parking fees £20.00, electrical hook-up £20, per night. No caravan entry after 10 pm. A special pass will be issued for all caravans, caravans not displaying a pass will be asked to leave the site immediately.

**15. VACATING SHOWFIELD**

**NO Trade stands will be allowed to exit the show field before 6pm** unless in an emergency situation or prior arrangement with the show secretary.

**NO VEHICLES will be allowed to move on the showfield between 9am and 6pm.** Traders / Exhibitors must clear their sites by 4pm on the day following the Show. The Society will not be held responsible for any damage caused to items.

**16. NO SUB-LETTING**

Trade stand space shall be for the sole and exclusive use of the applicant. Food Hall Traders **MUST NOT SELL FOOD SUITABLE FOR IMMEDIATE CONSUMPTION** (i.e. hot beef sandwiches, hot tea/coffee etc.), only samples of food can be given away.

**TRADERS WILL BE HELD RESPONSIBLE FOR ALL FIRE AND ACCIDENTAL DAMAGE CAUSED BY THEM, THEIR SERVANTS OR AGENTS, AND THEREFORE EXHIBITORS SHOULD INSURE NOT ONLY AS REGARDS THEIR OWN PROPERTY, BUT ALSO AGAINST THIRD PARTY CLAIMS, WHICH INCLUDE FIRE AND ACCIDENTAL DAMAGE.**