

**Office Address:**

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Show Field Address:

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Northumberland
NE43 7AB

01434 604216 (office)

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accounts@northcountyshow.co.uk

Terms & Conditions for Trade Stands

Northumberland County Show Saturday 23rd May 2026

1. APPLICATION FOR TRADE STAND SPACE

All applications shall be submitted online by the appropriate booking form. The application form must be signed by the Trader (or their representative), and the signature on the forms shall be deemed to be the acceptance by the Trader of these rules and regulations and their agreement to be bound thereby.

2. PASSES

Tickets, vehicle passes and site plan will be sent to the email address given on your booking form, approximately 2 weeks before the show.

3. OBSERVANCE OF REGULATIONS

All Traders, their contractors and employees, while on the Showground, shall be subject to the rules and regulations of the Society, as interpreted by the Society, and the stewards and officials appointed by them.

4. WITHDRAWAL OR CANCELLATION OF SPACE RESERVED

- Your booking is confirmed when an invoice is sent and payment is received.
A refund of 75% will be allowed for cancellations before 1st February.
- 50% will be refunded for cancellations received between 1st February and 30th April
- **No refunds will be made for cancellations from 30th April (May).** Where a trader withdraws from the show or cancels, the space reserved for them for any reason, all fees will be forfeited and the Society reserves the right to re-let the space.
- *All cancellations to be made in writing to the Show Secretary.*

5. PAYMENT

Traders are reminded that they must pay their invoice within the terms stated or non-payment will be regarded as withdrawal or cancellation on their part and the site re-let.

6. HEALTH AND SAFETY REGULATIONS

Our Event Safety Plan and Risk Assessments will be available on the day in the Secretary's Office and our Event Safety Officer will be in attendance during the event to monitor compliance with our Event Safety Plan. Our stewards and any attending emergency services will direct, assist and pass on relevant emergency information where required. All Traders will be expected to comply with any safety instructions provided to them by the Society or persons acting on our behalf. Traders must



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be conversant with and comply with all current Health and Safety regulations, including CDM, particularly with respect to their equipment and public safety. A relevant Risk Assessment MUST be completed and where appropriate a copy of the Health and Hygiene Certificate must be supplied. Intoxicating liquor may not be sold without prior permission. **No glass bottles are allowed on the show field.**

7. **TIMES OF OPENING**

All trade stands must be open and staffed throughout the time the Show is open to the public - 9am to 6pm. – Traders must not move vehicles or dismantle their stand before 6pm. NO VEHICLES will be allowed to move on the show field before 6pm, any vehicle moving on the field before this time will be stopped.

8. **ALLOCATION OF SITES**

The allocation of sites and positioning of trade stand space will be entirely at the discretion of the Society, although every endeavour will be made to meet any request made by a Trader regarding the position of their stand.

- (a) Boundaries of sites will be marked and in no circumstances will traders be allowed to occupy a larger space than that allocated to them.
- (b) The trader will be responsible for all damage to their area by them or their servants or agents, and hereby undertakes to make good any such damage.
- (c) It is the responsibility of stand holders to clear all litter from their pitch throughout the day and at the close of show, and take it away for disposal.
- (d) **Vehicles must be off the showground by 8.30 am** on show day and parked in the car park nearby. No vehicles allowed back on site until 6pm.
- (e) All trade stands must complete a risk assessment and have a copy of their current liability insurance, they must be available for inspection on the day on your stand.
- (f) No Sub-letting - Trade stand space shall be for the sole and exclusive use of the applicant

9. **ELECTRICITY**

An official showground contractor will provide electricity for food traders. Please reserve this on the enclosed booking form and note the price. Additional fees will apply for any changes or late bookings after 1st May.

10. **TRADING STANDARDS**

The stewards and officials shall have power to remove from the Showground, any trader or itinerant vendor whose articles are not in accordance with the description given on the application form or the standards that shall be determined by the stewards and officials.

11. **FIRE PROTECTION**

- (a) It will be the responsibility of each trader to ensure that their risk assessment is completed and risk assessment addresses fire hazards and that their own fire precautions are provided, particularly in the case where any heating or other similar appliance is used. **IMPORTANT** –



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Please note that it is a condition of our event safety plan that no naked flames are permitted within any marquees, gazebos or cubicles e.g. Gas appliances, candles, spirit burners.

- (b) The Society reserves the right to instigate further rules and regulations in respect of fire health and safety and fire precautions, if and when necessary.

12. NOISE

Traders must not use any loudspeaker apparatus, noisy engines or any other loud noise which may cause annoyance to adjoining exhibitors.

13. REDUCTION OF WASTE

The Society are working towards reducing single use plastic and our waste. Please, where possible, do not bring single use plastic to the show eg: carrier bags, water bottles. All waste, wrapping and packaging you have you **must** take home with you. There will be a charge for any waste traders leave or put in our bins of £50. If this is not adhered to in 2026 the show will consider adding a £50 refundable charge in 2027 to invoices.

14. RESPONSIBILITY OF TRADERS

The trader will indemnify the Society in respect of all actions causes claims losses proceedings or costs incurred claimed or arising out of the use by the trader of the Showground or by their agents contractors employees licensees or other persons being present at their request or with their concurrence for the purposes of the Show. The trader shall similarly be liable for all plant equipment, vehicles, stands, animals, livestock, goods or other things of whatever kind or nature brought on to the Showground for whatever purposes and the trader shall be liable similarly for any matter arising out of the exhibition handling or housing of such exhibits and the conduct of the traders stand generally. Acceptance of this foregoing provision and the foregoing provisions generally shall be a condition precedent of entry.

15. CANCELLATION OF SHOW

The Society reserves the right to cancel at any time and for any reason the Northumberland County Show held annually by the Society, subject to the Society's Secretary giving at least 24 hours' notice of cancellation to the Exhibitor or Trade Stand Holder except in the case of the cancellation being due to fire, flooding, civil commotion, Act of God or riot, in which case notice given verbally or otherwise, by the Society's Secretary shall be deemed sufficient. If the Society decides to cancel the Show, the Society shall endeavour to refund. The Exhibitor or Trade Stand Holder will be repaid their entry fee, less a handling charge, and the Society will not be responsible for any financial, trading or other loss of whatever kind incurred by the Exhibitor or Trade Stand Holder. **EXHIBITORS ARE ADVISED TO CARRY THEIR OWN CANCELLATION INSURANCE.**

15. VACATING SHOWFIELD

NO Trade stands will be allowed to exit the show field before 6pm unless in an emergency situation or prior arrangement with the show secretary. Traders / Exhibitors must clear their sites by 4pm on



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the day following the Show. The Society will not be held responsible for any damage caused to items.

Disclaimer: (Please sign)

Tynedale Agricultural Society / Northumberland County Show reserve the right to refuse applications considered unsuitable to their aims and objectives. Responsibility for the arrangement of any necessary insurance rests with the exhibitors. Before signing this disclaimer for your trade stand position, you should carefully read the terms and conditions included with this agreement.

Traders will be held responsible for all fire and accidental damage caused by them, their staff or agents, and therefore exhibitors should insure not only as regards their own property, but also against third party claims, including fire and accidental damage.

GDPR: By signing this form, exhibitors accept that we will share their data and any photographs. This data will be published in our Show Guide and on the Society website and social media sites, and be given to local press with regards to any advertising. Exhibitors do have the right to withdraw consent at any time by contacting the show secretary.

Signed:

Date: